

**School of the Arts and Communication**  
**Permission to Increase Student Credit/Course Load Request Form**  
(permission to take more than 18 credits or more than 4.5 courses)

<b>NAME:</b>	<b>PAWS ID:</b>
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**MAJOR:** (COM, IMM, Art & Art History only; for Music please visit <http://music.pages.tcnj.edu/students/forms/>)

**E-MAIL:**

<b>SEMESTER REQUESTING FOR OVERLOAD:</b>	<b>FALL or SPRING 20__</b> (circle one)
<b>HAVE YOU RECEIVED PERMISSION FOR CREDIT INCREASE IN A PREVIOUS SEMESTER?</b>	<b>YES      NO</b>

**ANTICIPATED GRADUATION DATE:**

**REASON FOR REQUEST (Please also complete the attached four-year plan with the help of your advisor):**

**NOTE:** It is the policy of The College of New Jersey that the Office of the Dean **may** give permission to carry more than 18 credits, or more than 4.5 units, only to students with 3.3 GPA or greater with at least Sophomore-level status (more than 7.75 earned course units). No permission will be granted for more than 5.0 units in a given semester. In general, we will grant permission for more than 4.5 units only once in a student's undergraduate career.

***BELOW FOR OFFICE USE ONLY***

<b>GPA:</b>	<b>EARNED UNITS:</b>
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**DECISION: APPROVED REJECTED**

<b>Department Chairperson or Designee Approval Signature</b>	<b>Date:</b>
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<b>School of the Arts &amp; Communication Dean or Assistant Dean Approval Signature:</b>	<b>Date:</b>
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**Comments:**